



Mark Malchik

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Languages

Skills

Saint Petersburg

Russia

Russian (Native), English (B2), German (A1)

Microsoft Office: Word, Powerpoint, Excel (incl. Array formulas, pivot tables, macros)

1C, SAP (basic), Net Suite(basic)

Experienced user of legal information databases.

Experienced in working with large amounts of data.

Currently studying: Python, SQL, Data Science

Work experience —8 years 11 months

July 2021 — till
now

Softline

Russia, www.softline.ru

Head of Financial indicators monitoring and analysis department

Monthly preparation of consolidation model based on MS Excel

Monthly preparation of analytical reports (Excel, VBA, PowerQuery)

Developed 7 new analytical reports

Automation of calculations using VBA

Creation of macros to optimize the process of intercompany balances elimination

Automation of reports presented to management

Workload decreased from 7 man-days to 3 man-hours

Implementation of new accounting system (1C:Holding management)

Analysis of current system, new logic development. Creation of technical tasks

Automation of Budget/Actual variance analysis

Up to 2 direct reports

July 2017
— July 2021

Softline

Russia, www.softline.ru

Lead specialist (corporate reporting department)

Monthly support of consolidation model based on MS Excel

Automation of calculations using VBA

Creation of macros to speed up and optimize process of data consolidation). Shortened month-end close from 10 to 7 days

Consolidation process upgrade due to the fact that 2 new accounting systems were implemented by the group of companies

Automation of reports presented to the management

Creation of intangible assets and fixed assets registers. Methodological support

Accounting of Mergers and Aquisitions

Calculation of adjustments (management reporting to statutory IFRS reporting reconciliation)

Successfully passed Big4 audit (4 times)

Successfully supported Softline IPO process

September 2014 —
July 2017

PricewaterhouseCoopers (Russia)

Saint Petersburg, www.pwc.ru

Audit Consultant

Audit of Russian GAAP, IFRS, Group and Management reporting

Successfully audited 10+ companies. All the audits were finished within deadlines

Full complex of audit procedures including testing of documentation, analytical calculations

Found methodological mistake in long-time Client's calculations. Came up with alternative approach

Counterpart reliability check

Description of the Clients's main business processes and internal controls. Current internal controls analysis, suggesting new approaches to auditing Client's controls and reports

Discussing potential and current mistakes with Client

Coaching of less experienced colleagues

August 2013 —
September 2014

Nissan Manufacturing Rus

Saint Petersburg, www.nissan.ru

Tax assistant

Sales ledger and purchase ledger creation

Checking VAT calculations

Found technical mistake in past 3 years VAT calculations. Came up with alternative approach. Found out that the company has overpaid a large amount of VAT

Checking fixed assets register and property tax calculations

Analysis of Russian tax legislation and arbitrage practice for the purposes of tax planning

Communication with tax authorities during audits

March 2013 —
May 2013

Managing Company of Teplokom Holding

Saint Petersburg, www.teplocm-uk.ru/

Intern, Department of internal audit

Accounts receivable analysis

Risk register creation

Cash-flow analysis for one of business units

Education

Higher
2013

Saint-Petersburg State University of Economy and Finance

Finance, credit and international economic relations, Financial Management

Professional development, courses

2011

International Business

Angelo State University

2011

Student Exchange Programme

Jyvaskyla University (School of Business and Economics)

2007

English Course

State Foreign Language Courses №2, Certificate (excellent grade)