

Mark Malchik

Senior Financial Analyst, Finance Continuous Improvement

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Finance expert with 8+ years of progressive experience in financial reporting and process automation, with recent experience in E-Invoicing implementation and Accounts Payable function processes. Strong process analysis and project management background with hands-on ERP and automation expertise within multinational companies.

- Led end-to-end E-Invoicing implementation (Zugferd, XRechnung), ensuring compliance with EU Directive 2014/55/EU
- Mapped and documented the complete Accounts Payable function, establishing a foundation for further process automation and optimization
- Consolidated financial data across 50+ international business units, supporting a successful \$400M IPO on the London Stock Exchange.
- Reduced the month-end close cycle by 30% through process standardization and VBA-based reporting systems.

Core Competencies

- E-Invoicing & AP Expertise: End-to-end implementation, regulatory compliance (EU directives), process mapping & standardization, vendor integration
- Financial Systems & Automation: Microsoft Business Central (ERP), SQL Server, Power BI, VBA automation, reporting process optimization
- Technical Skills: Advanced Excel (financial modeling, macros, automation), SQL database analysis
- Project Management: Process transformation, change management, stakeholder management, bridging Finance and IT teams
- Global Finance Operations: Multi-entity consolidation, variance analysis, cross-functional collaboration across geographies
- Languages: English (fluent), German (basic)

Experience

Business Analyst/Project Manager | Parts Europe | August 2022 — Present

Europe's largest distributor of parts and accessories for motorcycles and other powersports vehicles.

E-Invoicing & AP Transformation:

- Spearheaded global E-Invoicing implementation (Zugferd, XRechnung formats) for both inbound and outbound invoices, ensuring full compliance with EU Directive 2014/55/EU and German e-invoicing regulations.
- Monitored regulatory developments across European e-invoicing landscape, tracking national implementations to maintain ongoing compliance.
- Collaborated with IT teams and external vendors to integrate E-Invoicing solutions with existing ERP infrastructure, ensuring seamless data flow and system compatibility.
- Conducted comprehensive AP process mapping, documenting end-to-end workflows across the Finance department to establish standardized procedures, clear ownership, and optimized reporting structures.

Process Automation & Analytics:

- Automated cross-departmental reporting workflows using SQL, eliminating 200+ annual work hours and reducing data discrepancies to zero.
- Successfully managed import & export payments tool migration, ensuring smooth user adoption across the department.
- Contributed to AI-enabled automation initiatives, applying LLM-based solutions to reduce manual workload in high-volume operational processes, aligned with broader automation and digitalization strategy.
- Analyzed multi-million-record datasets from SQL Server database supporting E-Commerce operations, delivering actionable insights to cross-functional business partners.

Group Reporting Specialist | Noventiq(ex-Softline) |**July 2017 — May 2022**

Global provider of digital transformation and cybersecurity solutions, operating in nearly 60 countries with over 6,000 employees. It holds a strategic partnership with Microsoft to deliver advanced cloud and security services worldwide.

- Created automated Budget vs. Actual dashboards, reducing manual workload by 90% and enabling faster decision-making for finance managers.
- Reduced month-end close cycle by 30% (from 10 to 7 days) by developing VBA-based automation tools and standardizing consolidation workflows.
- Consolidated monthly, quarterly, and annual P&L, Balance Sheet, and Cash Flow across 50+ international business units under IFRS.
- Enabled a successful \$400M London Stock Exchange IPO by aligning reporting with audit and compliance standards; listed as SFTL (2021–2023).

Audit Consultant | PricewaterhouseCoopers |**September 2014 — July 2017**

The world's leading professional services firm, offering audit, tax, and consulting solutions across 140 countries.

- Evaluated financial processes and internal controls across international manufacturing clients, recommending improvements to enhance efficiency and compliance.
- Audited financial statements for 10+ international companies, including manufacturing clients, ensuring compliance with accounting standards and regulatory requirements.
- Recommended process improvements for 2 audit clients, reducing financial statements preparation time.
- Gained exposure to various ERPs, including SAP.

Tax Assistant | Nissan |**August 2013 — September 2014**

Multinational automaker, producing vehicles under the Nissan and Infiniti brands.

- Gained exposure to cross-border compliance and automotive industry financial processes.

Education**Saint Petersburg State University of Finance and Economics|****2008— 2013**

Master's Degree (Specialist Diploma), Financial Management